



WKK ENGINEERING SERVICE LTD

A MEMBER OF WKK GROUP

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Spare Parts Inquiry 零件查詢單

Please complete the followings and fax to +852 2793 1836, Upon receipt, we will quote and advise leadtime ASAP.
請填寫下列資料後傳真致 +852 2793 1836。收到傳真後，本公司當儘快提供報價及交貨期。

To: WKK Engineering Service Ltd.
致: 王氏港建機器維修服務有限公司
Attn 收件人: Sales Administrator / _____

Date 日期: _____

Section I Customer Detail 客戶資料

Company Name: 公司名稱: _____	Tel No.: 電話號碼: _____
Contact Person: 聯絡人: _____	Fax No.: 傳真號碼: _____
E-mail: 電郵地址: _____	Mobile No.: 手機號碼: _____

Section II Parts required 所需零件

Parts required is in use of machine model 所需零件乃用於：機器型號 _____			Serial No.: 機身編號: _____	
No. 序號	Part Number 零件編號	Description 內容	Quantity 數量	Remarks 備註
1				
2				
3				
4				
5				
6				
7				
8				

Remark: In case no part number can be found from the parts-book/user manual, please give detail description, indicate machine model and where the parts is to be used. If possible, please fax the drawing.

備註：倘若不能在零件小冊子或用戶手冊內找出零件編號，請清楚填寫該零件規格。用於什麼機器型號及在機器之哪個部份。如可能的話，儘量提供繪圖。